

City of Alamo

Council Meeting Minutes

September 15TH 2025 – 6:00 p.m.
Alamo City Hall

Call to Order

The regular meeting of the City of Alamo Council was called to order at 6:29 p.m. by Mayor Pamela Lee.

Invocation & Pledge of Allegiance

Invocation: Given by City Manager Jeff Floyd

Pledge of Allegiance: Led by all present

Attendance

- Mayor: Pamela Lee
- City Manager: Jeff Floyd
- Council Members: Steve Jones, Laura Brownley, Geoffrey Villegas, Dondrea Geter, Bobby Cox, Patricia Woodard
- City Clerk: Dana Burkhalter
- City Attorney: Perry Avery

Executive Session

An executive session was held at 5:30 p.m. regarding personnel and legal matters. Minutes were recorded by Council Member Patricia Woodard.

Approval of Minutes

Motion to approve the previous minutes was made by Council Member Woodard, seconded by Council Member Villegas.

Vote: Unanimous approval

Approval of Agenda

Motion to amend the agenda to include Item 11(a) – Property Maintenance Position was made by Council Member Brownley, seconded by Council Member Villegas.

Vote: Unanimous approval

Finance Report

Motion to approve the finance report was made by Council Member Villegas, seconded by Council Member Brownley.

Vote: Unanimous approval

Old Business

1. TIA Bids

Four sealed bids were received for street resurfacing (Jefferson St., Pearl Ave., and Magnolia Lane):

- Sikes Brothers - \$232,568.25
- Scruggs - \$279,679.00
- McClendon - \$219,522.50
- East Coast - \$198,575.00

Motion to accept the lowest bid from East Coast, pending City Attorney approval, was made by Council Member Brownley, seconded by Council Member Geter.

Vote: Unanimous approval

2. Towns Avenue Contract

Motion to approve the paving contract with ME Sacks was made by Council Member Villegas, seconded by Council Member Brownley.

Vote: Unanimous approval

3. Budget Public Hearing

No public comments were received. The hearing was closed.

4. East Side Park Account Transfer

Motion to transfer \$150,000 from the General Fund to the East Side Park account was made by Council Member Geter, seconded by Council Member Jones.

Vote: Unanimous approval

5. NRCS Waterways Bids

Bids received:

- C&H Enterprises LLC - \$57,500.00
- Horner Services - \$68,450.00
- Rocking S Services LLC - \$96,600.00

Motion to accept the lowest bid from C&H Enterprises LLC was made by Council Member Woodard, seconded by Council Member Brownley.

Vote: Unanimous approval

New Business

1. Payment to Phillips & Jordan

Motion to pay \$585,479.69 from the General Fund was made by Council Member Jones, seconded by Council Member Villegas.

Vote: Unanimous approval

2. Property Maintenance Position

Motion to hire James Woodard as Property Maintenance at \$20.00/hour (maximum 24

hours per week) was made by Council Member Brownley, seconded by Council Member Villegas.

Vote: Unanimous approval – Council Member Woodard abstained

3. Homecoming Parade

The City Clerk invited all Council Members to participate in the parade on Thursday, September 25th, at 5:00 p.m.

4. Trick-or-Treat Event

Motion to hold Trick-or-Treat on Friday, October 31, 6:00–8:00 p.m. at the Alamo Walking Track was made by Council Member Villegas, seconded by Council Member Geter.

Vote: Unanimous approval

5. School Fall Festival

The City Clerk invited Council Members to assist with the festival activities.

Reports

- City Manager Report – Attached
- Police Department Report – Attached
- Fire Department Report – Attached
- Mayor's Report – Attached

Public Participation

No public comments were presented.

Adjournment

Motion to adjourn was made by Council Member Geter, seconded by Council Member Jones.

Meeting adjourned at 7:14 p.m.

Vote: Unanimous approval

Submitted by:

Pamela Lee

Presiding Officer

Attest:

Dana Burkhalter

Dana Burkhalter, City Clerk

[SEAL]

